



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SIR C R REDDY COLLEGE(A)
Name of the head of the Institution		Dr. K A Rama Raju
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08812231767
Mobile no.		7702253729
Registered Email		principal_sircrrcollege@yahoo.com
Alternate Email		principal@sircrreddycollege.ac.in
Address		GNT Road, N R Pet
City/Town		Eluru
State/UT		Andhra Pradesh
Pincode		534007
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Jul-1987
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. P Paul Divakar
Phone no/Alternate Phone no.	08812231767
Mobile no.	9985050696
Registered Email	putlapaul1965@gmail.com
Alternate Email	drppd@sircreddycollege.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sircreddycollege.ac.in/userfiles/file/a/AQAR%202017-18.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<https://sircreddycollege.ac.in/userfiles/file/a/CALENDAR,%202018-19.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	85.80	2005	28-Feb-2005	27-Feb-2010
2	A	3.13	2011	27-Mar-2011	26-Mar-2016
3	A	3.21	2017	28-Mar-2017	27-Mar-2022

6. Date of Establishment of IQAC

01-Nov-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

6 Days Training Programme on soft skills	28-Jan-2019 6	120
Orientation Programme for Administrative Staff-Office management using e-Tools	17-Jan-2019 1	20
Faculty Orientation Programme - Mapping of Cos with Pos	30-Nov-2018 1	92
Training Programme for Non-Teaching Staff - Stress Management	11-Dec-2018 1	27
Faculty Orientation Programme -SWAYAM Portal-MOOCs	19-Nov-2018 1	89
W.G Dist Principals	19-Oct-2018 1	37
Faculty Orientation-IPR Fundamentals	13-Sep-2018 1	37
Workshop-NAAC New Guidelines	19-Aug-2018 1	97
Faculty Orientation Programme-Effective Mentoring (mentor-mentee system)	18-Jul-2018 1	88
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sir C R Reddy College, Eluru	Autonomy	UGC	2018 365	2000000
Sir C R Reddy College, Eluru	RUSA	MHRD	2018 730	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	10000
Year	2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Academic & Administrative Audit. 2. Feedback Analysis 3. Energy and Green Audit 4. Participation in NIRF 5. Submission of college data to AISHEI.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
International Conference and National Seminars	International Conference was organized by the departments of Telugu, Hindi and Sanskrit National seminar was organized by the Women Development Cell o the college National Seminar was organized by the departments of Life Sciences
Equity: No student left behind	Strict adherence to National policies and AKNU guidelines. Commitment to inclusive classroom and respecting diversity. Generic provisions for students with diverse special needs.
Enrichment	Offering Short term Add on courses. Organizing Seminars, Workshops, Lectures.
Supporting Students at Risk	Modifying teaching methods in accordance with needs of students. Offering remedial classes and bridge courses. Offering need based financial assistance
Supporting Advanced Learners	Providing challenging assignments and special opportunities. Early exposure to research. Forging linkages with experts; internship and mentoring
Responsive Classroom Practices	Providing timely intervention in the classroom. Continuous assessment and analysis of performance.
Enhancing Quality of Teaching	Learning Adopting student centric interactive strategies. Blending

variety of methods including use of ICT. Promoting student projects, collaborative work and presentations.

Timely Delivery of Curriculum

Planning organization of teaching in advance and meticulously. Prominently displaying teaching schedules and timetables. Adhering strictly to class and tutorial schedules.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body of the College	09-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

09-Nov-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

02-Jul-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Sir C R Reddy College is on way of Implementing MLS for effective governance of the institution. The forth coming MLS would be a real time management of various processes covering the following modules : Admission module, Student module, Fee module, Academic Module, Examination Module HR payment module, Tally intigration Library module, GPS transformer module department module, Hostel management module health record maintenance Schedules and Remainder, Student information system, Grievance Redressal module, Alumini Management, Institutional Committee, Work load, Statuary Committees, ICT, eContent Usage, Academic Calendar, Infrastructure, Collaboration of Linkages, Research Projects Health

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Fisheries	07/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Mathematics, Physics, Chemistry	07/07/2018
BSc	Mathematics, Physics, Geology	07/07/2018
BSc	Mathematics, Physics, Computer Science	07/07/2018
BSc	Mathematics, Electronics, Computer Science	07/07/2018
BSc	Mathematics, Geology, Computer Science	07/07/2018
BSc	Mathematics, Chemistry, Computer Science	07/07/2018
BSc	Mathematics, Statistics, Computer Science	07/07/2018
BSc	Botany, Zoology, Chemistry	07/07/2018
BSc	Fisheries, Zoology,	07/07/2018

	Chemistry	
BCom	B.Com (Vocational)	07/07/2018
BCom	B.Com (General)	07/07/2018
BA	HEP	07/07/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Sir C R Reddy College (Autonomous) has been insisting on quality in the academic and administrative services in letter and spirit. The IQAC initiates taking the well - structured feedback from various stakeholders of the college. Based on the feedback, necessary inputs are given to the BoS while designing and developing the curriculum. The IQAC collects feedback from the faculty on curriculum and related aspects. The overall impression of the faculty was really excellent. The faculty also expressed that the academic freedom and opportunities available for curriculum development, administration and evaluation in the college are excellent. Feedback from the alumni is also analysed , compiled and further processed for the development of the curriculum from time to time. The alumni gave their feedback that the courses were not only useful for employment and entrepreneurship, the content was also appropriate and relevant. Moreover they are highly satisfied with the quality of teaching in the campus. Feedback from the employers who absorb our students is given paramount importance as their feedback on the level of acquaintance of the knowledge and the required skills in the market is very much relevant. Employers who absorb our students through on - campus and off - campus interviews have given their feedback and is analysed and absorbed into our curriculum design accordingly. The students feedback on the faculty finds a place in the individual faculty members performance. Moreover, students give feedback on the curriculum which is helpful for further modifications. Where the feedback is to improve the teaching-learning process, the analysis and representation is communicated to the faculty responsible to take necessary</p>

corrective measures. The multiple feedback mechanism ensures objectivity and encourages stakeholders participation in order to enhance student-centric learning, continuous improvement in the teaching-learning process, innovative assessment practices and student - support services. The parent feedback is also taken and analyzed as a major stakeholder of this system. Parents feedback parameters include teaching quality, discipline of students, sports facilities, laboratory equipment, examination system, and student support systems for employability. Their feedback is useful as it offers the foundation for further curriculum enrichment and overall student - performance.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1037	255	106	33	Null

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
139	139	4	4	4	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is a student centric practice followed in the College. A Specific job chart is assigned to each mentor. Mentors meet their mentees twice or thrice a semester according to the schedule given in the College academic calendar. The mentees share their academic needs and difficulties with their mentors. Mentoring system provides an opportunity for identifying the varied academic /personal /financial needs and the difficulties faced by the students. The needy students are helped through guidance and suggestions. Students who are in need of psychological counselling are addressed by the counsellor in the counselling centre of the College. Mentor maintains the record of the mentees for all the three years. Mentee's record is a self-evaluative record maintained by the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2906	139	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
144	139	5	1	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
46	580	08

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sircredycollege.ac.in/page.php?type=academics&id=pos-psos-cos>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.sircredycollege.ac.in/userfiles/Student%20Satisfaction%20Survey%20for%202018-2019\(24-08-2020\).pdf](https://www.sircredycollege.ac.in/userfiles/Student%20Satisfaction%20Survey%20for%202018-2019(24-08-2020).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Nil
View File

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
View File				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

5

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR Fundamentals	IQAC APJ Central Research Laboratory	13/09/2018
No file uploaded.		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Appreciation Award	Lt. M Naveen Kumar	SETWEL, Department of Youth Services, Govt. of AP	18/12/2018	Appreciation Award
Appreciation Award	Sir C R Reddy College	Indian Redcross Society, West	08/02/2019	Appreciation Award

		Godavari Dt. Branch		
Appreciation Award	Sir C R Reddy College	SETWEL, Department of Youth Services, Govt. of AP	18/12/2018	Appreciation Award
Prathibha Awards	Sadhu Ashok	O/o Commissionerate of Collegiate Education, Government of Andhra Pradesh, India	14/11/2018	Prathibha Awards
Excellence in Reviewing	Dr P Paul Divakar	Science Domain (International)	20/06/2018	Excellence in Reviewing
SEVA TAPASWI AWARD	Dr. K A Emmanuel	Abhinaya Nrutya Bharathi, Eluru	15/12/2018	SEVA TAPASWI AWARD
Swachhathe Seva	Sir C R Reddy College	Swachha Andhra Mission, Andhra Pradesh	02/10/2018	Swachhathe Seva
Prathibha Awards	M. Jhansi Navya Lakshmi	O/o Commissionerate of Collegiate Education, Government of Andhra Pradesh, India	14/11/2018	Prathibha Awards
Prathibha Awards	D Naga Divya Devika	O/o Commissionerate of Collegiate Education, Government of Andhra Pradesh, India	14/11/2018	Prathibha Awards
Appreciation Award	Lt. M Naveen Kumar	Indian Redcross Society, West Godavari Dt. Branch	08/02/2019	Appreciation Award
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded

00	Nil
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3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	4	5.00
International	Commerce	1	5.87
International	Computer Science	6	6.08
International	Electronics	6	5.97
International	English	1	4.09
International	Oriental Languages	5	1.4
International	History	2	2.9
International	Mathematics	1	6.94
International	Physics	6	5.96
International	Telugu	5	Nil

[View File](#)

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	2
MBA	1
Telugu	1

No file uploaded.

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Temperature dependent regioselective synthesis of aryl tetrazole amines using copper source.	Dr K A Emmanuel	Journal of Organometallic Chemistry. (Elsevier)	2018	2.13	Dept. of Chemistry Sir C R Reddy UG PG College	2

[View File](#)

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	50	154	Nil	Nil
Presented papers	29	67	Nil	Nil
Resource persons	Nil	Nil	2	2
No file uploaded.				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Department of Chemistry, Sir.C.R.ReddyCollege (Aided Autonomous), Eluru.	Water Analysis	Dr.A.P.J.Abdul Kalam Central Reaserch Laboratory, Sir.C.R.ReddyCollege (Aided Autonomous), Eluru.	11000
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachhathе Seva	Award	State Government of AP	63
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Field Trip	Field Trip	Doordarshan, Vijayawada	10/01/2019	10/01/2019	36
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Heidelberg University, Germany	15/12/2018	1. Online Teaching on Python for humanities. 2. Enrich the Students with different Programme Skills	25
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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133.64

114.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NGL	Fully	3.1.5	2006
NEWZENLIB	Partially	NGL 3.1.5	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	83246	10304945	911	123709	84157	10428654
Reference Books	28259	1766626	316	92941	28575	1859567
e-Books	15	Nil	57	Nil	72	Nil
Journals	127	143745	33	30883	160	174628
e-Journals	74	Nil	128	Nil	202	Nil
CD & Video	1223	146760	7	840	1230	147600
Weeding (hard & soft)	21150	1200150	Nil	Nil	21150	1200150
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	284	4	284	1	1	15	20	100	0

Added	36	1	36	1	0	21	9	0	0
Total	320	5	320	2	1	36	29	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Lecture Capturing System Facility	https://sircrreddycollege.ac.in/infrast ructure.php?type=infrastructure&title=i ct-infrastructure
E-Content Development Facility	https://sircrreddycollege.ac.in/infrast ructure.php?type=infrastructure&title=i ct-infrastructure

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
80.77	79.21	21.25	20.76

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college follows systematic procedure in purchasing, maintaining and utilising the equipment. 1. College Library • Library functions between 9 am and 6 pm on all working days. • Library stocks are classified into science, humanities, computers, reference and competitive examinations. • New arrivals are displayed in the new arrival rack. • Digital library with 2 servers and 20 client computers is available for users to download E- books and e-journals using INFLIBNET database. • A reading room with books and periodicals to prepare for competitive examinations is available. 2. Classrooms ? All classrooms have adequate furniture, Lights, fans and multiple electrical points. ? Academic blocks are installed with proper lightning and pure RO water supply. ? After working hours the classrooms are utilized to conduct department association meetings, competitions and certificate courses for students. 3. Computer ? All computers and air conditioners in the labs are serviced by trained technicians from companies under AMC or Private Service Personnel. ? To provide computers for each student, timetable for practical classes is designed in advance. ? Every Computer is provided with Anti-Virus software. ? Computer Networks in the campus with LAN, are maintained. ? The internet service in the college is provided by ACT through a separated leased line with 100 MBPS speed. ? Students are motivated to pursue course in NPTEL, SWAYAM and other online education platforms. 4. Laboratory • Stock Register is maintained in all departments to enter items regularly. • Internal stock verification is done every year by a committee constituted by the Principal. • Instruments and equipment are serviced under AMC / per call scheme. • Preparing and following lab timetables. • Theory papers are suitably supplemented with practical papers. 5. Sport Complex • A systematic procedure is adopted for the purchase and maintenance of sport infrastructural facilities. • Physical stock

verification and equipment maintenance are done. • Two indoor gyms one for exclusively women are being maintained time to time. • Waking track is being maintained. • The Indoor Stadium and Fitness Centre enable the students and staff to keep fit. • Waking track is made available for the public also. • Two clay courts are available, in which tennis coaching is being offered. • The outdoor sports facilities are used to host Inter-Collegiate Tournaments, State and District level Tournaments and the college annual sports day every year. • Students and staff undergo yoga practice. Apart from the above the annual stock is being verified in the summer vacation The lab assistants are provided with job chart to perform their duties. The principal conducts review meeting with HOD's after completion of the academic year, and also the academic and administrative audits are being done. In summer vacation repairs and maintenance equipment is taken up apart from painting work for the class rooms and buildings. The broken and un-repairable stock and wastage of old student records are being disposed with the permission of the management

<https://www.sircreddycollege.ac.in/infrastructure.php?type=infrastructure&title=procedures-and-policies>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Null

Null

Null

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The important responsibilities of members of Student Council are assisting in appointing graduate student members in committee those covering a variety of issues and handling diversified situations. The college has adopted the system of permitting 02 nominated members called 'Class Representatives' (CRs) preferably a boy and a girl (depending on girl students present in class room) from each class to perform the duties of the Student Council. Usually, the active and meritorious students of the class are nominated as CRs unanimously by the students. The functions of the group include: The student participation in the council and various academic and administrative bodies and committees helps them gain experience of conducting meetings, making decisions and

managing an organization. As CRs, students play a vital role in the planning of College events such as awareness campaigns, rallies on issues of national and social importance. And also conducting Independence Day and Teachers Day, International Yoga day, Republic day etc. They receive guests, anchor programs, and organize the whole event on their own. They also assist administration in organizing various programs such as Blood Donations Camps, Campus Recruitment Drives or Fund Raising. As members of various committees, the CRs reflect the opinion of the students. As members of Boards of Study, they exercise a say on framing the syllabi and the pattern of question papers. Students' council representatives are members of Internal Complaints Committee, Anti-ragging Committee, Students' Welfare Committee and various clubs in all departments. Further, they also undertake the responsibility of maintaining discipline and clean and green on the campus. The CRs propose ideas, place requests, and provide feedback to the administration in a democratic manner on various aspects to initiate corrective measures wherever needed. Thus, under the supervision of teachers and the Principal, the students acquire administrative skills, civic responsibility, leadership, problem solving, and teamwork. The following are the achievements of the CRs in the college:

- Actively involved in major decisions on academic and college development activities.
- Represented Student issues to the administration. Worked with various committees in planning and organizing various activities such as cultural events, guest lectures, seminars, conferences, workshops, national festivals, extension activities viz., rallies, adoption of villages, community service, surveys etc.
- Assisted proctors/mentors in monitoring and counselling the students spanning the gap between the faculty, students and the administration.
- Supported faculty in organizing learner centric strategies like student seminar, group discussions etc.
- Motivated peers for active involvement in 'Swatch Kalasala', 'peer learning by seniors students' etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Reg. Number : 5/2003,

5.4.2 – No. of registered Alumni:

600

5.4.3 – Alumni contribution during the year (in Rupees) :

350000

5.4.4 – Meetings/activities organized by Alumni Association :

The 74 year old Aided College (Autonomous), Eluru has a strong, committed, registered and functional Alumni Association. The alumni of the college are wide spread all over the world in various capacities ranging from National International Scientists, Academicians, Governors, Dy. Chief Ministers, Ministers of State Governments, Member of Parliament Politicians to IAS and IPS Officers, Defense and Law Order, Renowned Artists and many. The alumni take pride in claiming their belongingness to the institution. They identify themselves with their alma mater so much that any major or minor contribution they make is taken as a god sent opportunity to discharge their indebtedness to this institution. Equally, the institution deems it an honor to claim its alumni as the main source of strength and publicity. Hence, the college has institutionalised the culture of honoring its octogenarian alumni. More than a fifty members of alumni are serving this institution in teaching/ non-teaching cadres. It aims at connecting alumni to the alma mater, networking alumni, capacity building the alma mater and character building for students through an

unforgettable institutional experience by a diversity of events, programs and services. Alumnae serve as members of the Boards of Studies, the IQAC and the Advisory Committee. They serve as resource persons for seminars and value education classes and play a key role in grooming students for various competitions and placement. It provides opportunities like student-alumni connection, corporate social responsibility, lifelong learning with ongoing benefits, scholarships, free ships and cash awards to needy students and community and nation building by all means possible. Value education, moral instruction and remedial classes for students are taken by alumni volunteers. The association helps in raising funds Rs.3,50,000/- for the various activities and projects of the College, the latest being the support of Swatcha Bharat programme by providing Clean and Green facilities, construction of concrete pathways in the campus premises and modernisation of e-classrooms. The Association conducts regular meetings to monitor the ongoing programmes and planning for upcoming programmes. Departmental alumnae gatherings are also conducted. The members are consistently present for all major events in the college, rendering their whole hearted support and co-operation. To meet all these responsibilities, the association aims at conducting fund raising events and charity donations from the members and public and promotes the membership from the outgoing students of the college through subscription. Many local artisans including masons, plumbers, welders and electricians, who happen to be the alumni, serve the institution in their own capacities attending to various periodical repairs free of cost which cannot be measured in terms of money.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the President of the Managing Committee to the staff and students, all the stakeholders have a role to play in the growth and development of Sir C R Reddy College. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the College. By decentralizing the duties and powers, the College paves way for participative management at all levels. The administration is decentralized by a delegation of responsibilities with Vice- Principal, Heads of Departments and Coordinators. Periodical meetings of the constituted committees are held to plan, execute, monitor and evaluate the activities. The faculty members are involved in decision making at various levels. At the Department level, the Head of the Department holds the responsibility of motivating and mobilizing the opinion, suggestion and feedback from the staff members at all aspects of administration and academics. Heads / Coordinators pass it on to the Principal and correspondent at the appropriate forum facilitating the process of decision making. Feedback from Stakeholders: Every year the College collects feedbacks from various stakeholders' viz. students, parents, alumni, industrialists, etc. on academic and administrative activities of the College during Parents Teachers meetings, Board of Studies, Academic council, and Alumni meetings. A new curriculum for various programmes has been designed on the basis of the feedback given by stakeholders. Every department prepares the syllabus taking into consideration the feedbacks obtained and after discussion at department level, the syllabus is brought out for discussion in the meeting of Board of Studies. Then the syllabi and the departmental academic plan is then submitted to Academic council for approval. The suggestions given by the Council are then accommodated in the programme. The Academic Council Composition is as per the norms of UGC and it is the supreme body that has the powers to decide all the

academic matters of the College including the curriculum development. The minutes of the Academic Council are then placed before the Governing Body for its approval. Thus, students, course teachers, HoDs, Principal, Alumni, Industrialists, Subject experts, University Nominees and Senior Educationists positively contribute to the designing of curriculum. Further, the staff members are encouraged to assist management in decision making both through individual suggestion/representation or through Staff Association. The staff association helps the management with their suggestions. To enhance the process of developing alternatives to facilitate effective decision making, the various academic and administrative statutory bodies/committees are involved by the management. The purchase of any equipment to the laboratories or for improvement of ICT facilities the concern departments send proposals to the management along with Cost-Effective analysis and the final decision is arrived at, in the presence of the stakeholders, thus giving full credit to the participants who are expected to use their creativity and innovation in the process of decision making.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions are conducted in a transparent manner, based on merit. Admission are conducted online as per the guidelines of AP state Govt. Admission policy is inclusive providing opportunity for first generation learners.
Industry Interaction / Collaboration	The institution has greatly increased its collaborative initiatives with industry in order to enhance the employability potential of its graduates, and motivate and skill them for entrepreneurship. With this in mind, strategic action in the following areas are encouraged: <ul style="list-style-type: none"> • Conferences/seminars and workshops in collaboration with industry • Guest lectures on subject-specific areas from industry experts • Involvement of industry-experts in curriculum design • MoUs with leading industries for collaborative project execution • Student internships with industry partners for hands-on learning • Industry-institution collaboration for environment-friendly initiatives Industry personnel are the members in BOS and Academic Council Collaboration for study: Deepak Nexgen, Bommuluru - Department of Fisheries, Collaboration for placement: 1. ICICI BANK in association with NIIT, ELURU 2. Apollo Hospitals Enterprise Limited, Hyderabad

3. G4s Secure Solutions, Hyderabad 4.
Tata Consultancy Services, Hyderabad

Human Resource Management

College provides full support to the students representation in various academic, sports and administrative bodies. Every year students council is formed. The representatives are selected on the merit basis and a few are nominated by the principal. After formation of the council, the students are allotted with the academic and administrative committees. This council meets at least two times in a year to discuss on various issues and provide valuable suggestions. The college aims at providing necessary assistance to students for facilitating their holistic progression. The college stands committed on providing support to students in terms of scholarships of Government, management and Alumni association. The Career Counselling and Placement Cell of the Institute helps the students become employable. The Women Development Cell of the College provides counselling to women students, organises various programmes like, conducting seminars, awareness talks, guest lectures, invited talks on women issues and takes up social service programmes. There is a Grievance Redressal Cell which delegates with the authority to mediate any type of grievances raised by the students. The Anti-Ragging Committee and Internal Complaint Committee are consigned and they make sure that there are no issues on this account. Moreover we have consumer club committee and RTI-ACT committee which resolves the complaints received. There are many associations and societies of different departments which organizes academic and co-curricular programmes for students throughout the year. Members of the faculty strongly encourage extracurricular and co-curricular activities. Feedback is taken from the students and from various stakeholders on the Infrastructure and facilities. The feedback taken is analyzed and corrective actions are implemented. Internal examinations are conducted twice in a semester to monitor and for continues internal evaluation of the students. Annual College magazine publishes the reports of the Departments and the Extension Cells of

the college, highlighting the awards and achievements of both the students and faculty in academics and extracurricular achievements.

Library, ICT and Physical Infrastructure / Instrumentation

The college campus infrastructure includes the main building, annex building, boy's hostel, girl's hostel, library building, canteen, sports complex including ground and gymnasiums for man and women separately, vehicle parking space, front small garden etc. The main building is equipped with high capacity class rooms, huge laboratories, spacious office and a separate library building. Also the facilities of reading room, girls common room, close auditorium, open auditorium, Audio-Visual hall etc. Central Library which is equipped with many National and International journals, books etc. The central library has its own Computer Centre having restricted internet access where students have access to learning material. Further, every department is equipped with their own computing resources along with small departmental library. All laboratories are huge and equipped with recommended facilities. Few among them are huge laboratories having capacity of 60 students. Department of Chemistry, Physics, Botany, Zoology and Computers have separate laboratories for undergraduate and post graduate classes. The laboratories are scientifically designed with high roof and ventilation, big open windows, exposed to natural sun light and modern safety equipments including fire extinguishers. These specially designed laboratories are equipped with advance instrumentations and quality equipments. Internet is provided to all the departments and library computer center with 100 Mbps bandwidth. Necessary software are installed in all the Computers as per the curriculum requirements. Software necessary for the preparation of computer aided teaching material by the faculty is also available.

Research and Development

Faculty members are encouraged to publish research papers in various International and National Research Journals with good Impact factors. In this session the faculty have published

about 95 research papers in the reputed Journals. Faculty has also published 02 books on Chemistry and 02 conference proceedings edited. Faculty members are always encouraged to attend National/ International Conferences, Seminars etc. and present their research papers, for which on duty leave is sanctioned.

The management always motivate encourage young staff in the college to pursue Ph.D. The college has University recognised research centre, Dr. APJ Abdul Kalam Central Research Laboratory, in which the research is being encouraged by the management through giving seed money for Research, to the faculty as well as students.

Besides the management has also instituted research award has an incentive to encourage the faculty

Examination and Evaluation

The Academic Council of the college decides evaluation procedure for external and internal assessment viz., for it is 75 marks for theory paper at the semester end examination and the question paper will be set by the external examiners. Two internal exams for 20 marks will be conducted and the average of the two taken as internal assessment by the College and the rest 5 marks will be awarded basing on the attendance, participation in extra curricular actives. However, the college constantly tries to supplement and improvise on these mandated for continuous internal assessment. In all the programs, the continuous internal evaluation covers all aspects of the curriculum. The college conducts two internal exams, the schedule for which is declared well in advance by controller of examinations. In addition to this, we encourage students to give presentations either in pairs or groups on the topics related to the curriculum. Students are also internally assessed through group discussions on various relevant topics. Similarly we organize student seminars on various topics regularly twice in an academic year. Small projects based on various environmental and scientific issues are assigned to students and their participation is evaluated by experts. Home assignments are also part of our continuous assessment process. Through the above continuous efforts, we have reformed the internal

evaluation system of our college. Seminars are regularly conducted for PG students. Students are encouraged to choose a topic of their interest based on their syllabus but in a way to enhance their knowledge. They are evaluated on the basis of the content of their seminar topic, presentation skill, knowledge, communication skill, fluency as well as response to questions put by teacher examiners and the students of the class. As per the established mechanism regarding the evaluation of the Semester end examinations, if any student feels that the marks obtained by him/her in any paper(s) are not according to his/her expectation, he/she can apply for a Xerox copy of the assessed answer-book and also can apply for reevaluation.

Teaching and Learning

Our college provides wide-spread student-centric learning environment to students in which they can explore, experience, examine and establish their own perspective on the course contents. The course contents, offered by us, have enough space for student-centric learning and we have planned and systematic procedure for its implementation which is conducted by every department with IQAC to support and motivate student-centric learning.

Participative learning: Every department organizes various programs, which help in participative learning. These include various activities like Quiz-contests, Class room Seminars, Group Discussions, Guest lectures, Workshops etc. are conducted. Students actively participate in these programs and develop their knowledge and skills.

Organizing conferences: An International Conference was organised by Telugu Oriental Languages departments. Life sciences Departments organized a National Conference on Bio-Diversity. Women Development Cell also organized a National Conference on Women Empowerment. All these conferences were actively participated by students. The post graduate and undergraduate students participate as local delegates and attended sessions. They also participate by working in various committees of the conferences.

Workshops: Workshop on a selected course contents are organized where students are guided to perform certain

activities which is aimed at providing the core-knowledge of the subject.

Experiential Learning: The faculty members foster learning environment by engaging in rich experiential content of teaching through experimentation such as Subject related activities

Undergraduate and PG students are encouraged to participate in competitions, National/International Seminars conducted by other colleges and activities related to their subject to develop their own knowledge.

Collaborative learning/ Practicum: Set of science practical is performed by the groups of students. Teacher provides only supportive knowledge, whereas the group has its own freedom to execute experiments at both UG PG level.

Curriculum Development

? Curriculum Development APSCHE (Government of Andhra Pradesh Council for higher Education) advised to follow the common core syllabus prescribed by UGC. In accordance with the parent university guidelines we had changed our syllabi to incorporate all changes in the common core system and to make our programmes more attractive to the students, 20 of deviation in the syllabus under Autonomous system . Syllabi were revised on continuous basis by getting feedback from parents, society, etc., The latest revision was done for the academic year 2018-19 through Board of Studies and Academic council of the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Examination</p>	<p>The college has a separate Examination office which is fully equipped and ICT enabled. Registration for examination, payment of exam fees, dues etc., time tables, attendance absentees statement, generation of Hall tickets, bar coding of answer scripts, Seating arrangement, marks consolidation, mark statement, result logistics, declaration and publishing of examination results have all been computerized.</p>
<p>Planning and Development</p>	<p>Our college obtains feedbacks through online then analysed as per suggestions. The academic plan, academic audit, performance appraisal, perspective plan, data updation to CCE</p>

rotern circulars through emails. Agenda and minutes circulation for all the statutory body meetings, proposals to various funding agencies through online mode, attendance of the students, issue of the books journals, e-content preparations, interaction with other colleges, LMS, LCS, e-quotation for equipment infrastructure purchase. Our College strategically plans activities and executes them in a planned manner. The activities are decentralized at four levels as departmental, administrative, academic and financial. In order to promote e-Governance in the area of Planning and Development, various initiatives have been undertaken to develop core infrastructure. The major core infrastructure components are data capture templates by the IQAC, upgrading ICT and promoting its use in teaching-learning processes, use of select social media for greater efficiency and connectedness, leading to enhanced outreach. Automated library with e-resources, virtual classrooms, labs equipped with relevant software, alumni association, fee payments, etc are ICT enabled. Enrolment of students for various courses, viewing of examination results are all computerized. E-learning facilities make the learning process more flexible and student oriented. This improves the teaching and learning quality. In 2018-19 our Institute received guidelines from the State government for various funding proposals under RUSA. We prepared our strategic plan as per their guidelines. The plan aimed at up gradation of our institute with student centric mindset. A Detailed Project Report (DPR) on thrust areas of overall development viz. infrastructure, modernization of laboratories, up gradation of classrooms besides provision and augmentation of various facilities for students was prepared and this proposal was submitted to RUSA. The state project directorate of RUSA sanctioned the proposal.

Finance and Accounts

All budget statement scholarships, expenditure and account statements IT-TDS filing, salary credit to all the staff, generation of pay slips, payments to vendors is made through

online. UGC, RUSA, State Government, accumulated and regular special fee funds, College Planning and Academic Council funds and donations by alumni or public, fee for conducting department and professional examination form the source of finance for the college. Grants are credited into separate accounts as per the stipulated procedures. Utilization Certificates are being submitted to the departments concerned from time to time to facilitate further grants. Students' scholarships are credited into their accounts. All purchases made for equipment etc. will be scrutinized and passed by the Central Purchasing Committee consisting of members of senior faculty and the management. All financial matters are scrutinized in internal Audit and the AG audit periodically. All finance and accounts have been computerised: Tally, ERP 9, MS Office, Excel are used.

Student Admission and Support

E-governance is utilized in the admission process by setting up of exclusive and individual email addresses for the prospective students. Correspondence is fully online throughout the admission process. A new Electronic Transcript delivery service for students has been recently launched and can be used to obtain transcripts for higher education in foreign universities. Reservations are followed in the admission process including reservation for girl students. Admissions are given under the Sports and extracurricular activities category to the deserving students.

Administration

E-governance in administration takes place in the following areas: With the UGC for the National Skill Qualification Framework, scholarships for students NAAC: AQAR. Public Finance Management System (PFMS) to update details on expenditure, advance and transfer when funds are received. NIRF, AISHE: Online survey, updating details of students, faculty members and minority details Salary (Pay) Bill: PF, CPS, SPF, TPF Service Register: IFHRMS Student Scholarships, Fees, Examination process, Admission Process

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP for Faculty less than 5yrs service - Orientatio n Effective Teaching and Time Management	Nil	11/06/2018	11/06/2018	35	Nil
2018	FDP for Faculty more than 5yrs servi ce-Orienta tion Enhancing Profile	Nil	12/06/2018	12/06/2018	62	Nil
2018	Faculty Orientatio n Programm e- Effective Mentoring (mentor- mentee system)	Nil	19/07/2018	19/07/2018	88	Nil
2018	Workshop- NAAC New Guidelines	Nil	19/08/2018	19/08/2018	97	Nil
2018	Faculty Orientatio n-IPR Fund amentals	Nil	13/09/2018	13/09/2018	37	Nil
2018	Awareness	Nil	03/10/2018	03/10/2018	85	Nil

	Programme-Autonomous Review					
2018	W.G Dist Principals ' Meet-Preparation for NAAC Accreditation	Nil	19/10/2018	19/10/2018	37	Nil
2018	Faculty Orientation Programme -SWAYAM Portal-MOOCs	Nil	19/11/2018	19/11/2018	89	Nil
2018	Nil	Training Programme for Non-Teaching Staff - Stress Management	11/12/2018	11/12/2018	Nil	27
2018	Faculty Orientation Programme - Mapping of Cos with Pos	Nil	30/11/2018	30/11/2018	92	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
EAT Module of Public Financial Management system(PFMS) FOR HEIS''	1	13/02/2019	13/02/2019	1
Two Day Faculty Development Program on B.Sc (computer science) Cluster subjects	1	04/01/2019	05/01/2019	2
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	7	Nil	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF scheme, Contributory PF, Gratuity scheme, Maternity leave, Medical leave, Fee concession to wards of faculty, Recognition for 25 years of dedicated service of faculty, Support for attending Conferences, paper presentations. Primary Medical tests conducted in the campus, Loan facility.	EPF scheme, Gratuity scheme, Maternity leave, Festival Advance, Fee concession to wards of employees, Loan facility, financial assistance for medical and other requirements.	Scholarships, Fee concession, Concession for educational trips, Medical camps, Group Insurance coverage to students Medical examination Support to families of the students who were deceased, Free soft skill and leadership training, Stationery, Text Books to students from economically underprivileged.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal and external financial audits regularly. The mechanism of the conduct of audits and the procedures adopted for settling audit objections is given below. The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the Aided Institutions and the Audit team of the Commissionerate of Collegiate Education conducts external audit. The college management auditor shall perform the internal audits [inspections] periodically. Apart from the above mechanism, the Principal of the college also constitutes the internal audit teams to check the accuracy and transparency of the various internal departments at the end of the semester and accounts yearly. A statutory auditor who is duly approved by the Governing Body of the management will complete the process of statutory audit and assure the college of various compliances. The funds released from the various external bodies such as UGC, CPE, Autonomy Grants etc., will also come under this statutory audit. The respective bodies perform the audit for the funds utilised upon the receipt of the audited utilization certificates, Income and Expenditure statements and bills. All queries raised by the government bodies are duly clarified no queries remain pending till date.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Auditorium and others	1011467	Rent
View File		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE of Govt of AP	Yes	Committee constituted by the Principal
Administrative	Yes	CCE of Govt of AP	Yes	Audited appointed by the management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meets are conducted regularly once in each semester. At the time of admission, parents are explained about all the activities of the college which is helpful in effective progresses of the student. Keep contact with the faculty regarding the progress of their wards After evaluating the student in each component, performance of the student is sent to the parent along with the details of attendance. Counsellor earmarked to the student is in touch with the parent on continuous basis and inform the parent about the progress of ward. Parents meet is conducted every year and suggestions, feedback of the parents are taken by the department on various aspects. Parents provide feedback regarding curriculum, teaching, learning and evaluation and student support programmes. Participate in College Day celebrations, Fete, Sports Day, Prize Distribution Day Parents keep contact with the faculty regarding the progress of their wards

6.5.3 – Development programmes for support staff (at least three)

1. Training Programme for Non-Teaching Staff on Stress Management
2. Orientation Programme for Administrative Staff-Office management using e-Tools
3. A one day programme, regional Karthika Masa celebrations in the near by gardens, which includes interactive sessions, cultural events.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Online Admission and fee collection
2. MoUs with institutions of National/International recognition
3. Village Adoption as part of institutional social responsibility.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness program on Girl child welfare	20/09/2018	20/09/2018	112	12
Awareness Programme on Breast Cancer	10/10/2018	10/10/2018	22	6
Social Service Programme at Nischintha	17/11/2018	17/11/2018	43	5
National Seminar on Women Empowerment Recent Trends and Challenges	08/02/2019	08/02/2019	73	32

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Annual Power Requirement : 1000kw 2. Met by the solar energy source: 300KW --- 30 Percent 3. Annual lighting power requirement : 200KW 4. Met by LED BULBS : 50KW- ----- 25 Percent

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	13
Rest Rooms	Yes	13
Scribes for examination	Yes	2
Provision for lift	Yes	13
Physical facilities	Yes	13

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	02/07/2018	Academic Calendar of the College depicts various academic events,

days observed, different programmes of various departments month wise. It gives overall picture of the yearly activities conducted in the campus. It helps to conduct the programmes in a planned and methodical way for the benefit of the students. Academic Calendar gives the entire picture of the College activities with administrative details.

Handbook

18/06/2018

Handbook is given to all the students of the College with various details of the Institution. The Mission Statement of the College, Institutions responsibilities towards students, Morning devotion, rules and regulations to be followed on campus, examination and evaluation system, college traditions, courses offered and eligibility criteria. Handbook also provides information about the history of the College, Institutional goal and objectives. This helps the students to maintain discipline on campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation: Tree plantation programmes and rallies are under taken regularly by the NSS, NCC, Eco Club and Botany Department as part of the club activities. The NSS Units planted trees in the Two adopted villages, Kokkirapadu Vempadu to replenish the green canopy of open areas. Saplings are planted in the vicinity, along the National High-Way road passing just before the college, the significance of reforestation and as part of Government special projects like Swacch Bharath, Vana Mahotsavam, Neeru Mokka, Vanam Manam Programme. 2. Efforts for Carbon neutrality: A well maintained green Campus provides the necessary healthy ambience so vital for good living on campus. Planting of sufficient shrubs, trees, plants ensures excellent air quality while minimizing the level

of Co2. Burning of fossil fuels is banned on campus. Students and Staff are encouraged to use Bicycles. The Campus is made as Plastic Free Campus, Green Landscaping with Plants and Trees. A vehicle free day is observed by all staff and students of the college, to attain the task of saving mother earth from toxic emissions. At the end of the academic year Green Audit was done. 3. Energy conservation : Undertaking of proper use of electrical and electronic devices on campus through regular maintenance and servicing. The College is gradually modifying to energy efficient LED lighting from the energy depleting florescent lighting. Using electrical devices like air conditioners, refrigerators etc. which are star rated and Eco-friendly are being used. Upkeep and regular maintenance of electrical appliances by the lab in-charge, care takers/technicians. Installation of solar lamps to light the campus. At the end of the academic year Energy Audit was done. 4. Use of Renewable Energy: To reduce the dependence on non renewable sources of energy the College has installed 90 KW solar power plant with net metering. It provides renewable energy and makes the campus eco-friendly. Solar lighting of the campus is in practice since 4 years. The process is on to increase the use of solar energy in the campus. 5. Water Harvesting: Rain Water harvesting is carried out by collection of water through "soak pits" in different locations on campus that has resulted in replenishment of the ground water table of the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1 Title of the Practice: Student Welfare and Leadership Student Welfare Encompasses everything that a college community does to meet the personal and social needs of students and enhance the well-being. It involves Recognizing, valuing and developing each student as a total and unique person in the society. Student welfare program is organize the policies, structures and activities which are planned and implemented by the college to promote student welfare. Leadership qualities have become a must-have for anyone to succeed in the highly competitive world of today. Student leadership refers to education principles and practices that give young people the opportunities and support to find their voices, to participate in decision-making, understand their rights, and responsibilities as active citizens. The study used a descriptive survey to understand the role and challenges of students leadership in colleges. 2. Objectives of the Practice: Provide support students in the following areas: • Social and emotional • Behavior • Learning • Financial • Health • Students safety Insurance Scheme (Accidental Insurance Policy) • Identify students who need additional support and evaluate the impact of intervention strategies. • Raise awareness concerning areas of need among staff and students. 3. Context: The main Context of students to acquire an understanding of leadership roles in educational institutions. Education teaches to guide and direct the individuals in an appropriate manner towards the implementation of their tasks and functions, provide solutions to various types of problems and challenges, make effective decision and create amiable environmental conditions which would facilitate the achievement of academic goals and objectives 4. Practice: The students welfare looks promotes and co-ordinates the different students activities for better life. To enhance the social approach students mental, physical, cultural growth with various activities to improve their overall personality development and to make them civilized Indian citizens to compete in the globalized world. The objective of the student welfare undertakes the following prominent activities: • Annual Prize Distribution (Culture/Sports) • Anti-ragging Cell • Soft Skills Program • Career Guidance Scheme • Students-related Seminar/Conferences/Workshops/Campus etc. • Youth Festivals 5. Evidence of Success: Many of the students have the competitive spirit as well as hardworking nature, so that many students overcome with their hazards and weakness and achieved many awards and rewards,

many students benefited with special prizes Gold medals and cash awards which were sponsored by wealthy people and kind hearted persons. Many students have higher cognitive ability, more self-confidence, and more motivation or drive.

6. Problems encountered and resources required: Most of the students of our college are from various parts of Rural areas. They come from different backgrounds like socially, economically, culturally, religious etc. so the college has taken many Remedial programs and Intensive coaching's for that kind of students and some sponsors are coming forward to help the Economically backward students and Govt. also encouraging various welfare programs for such students to continue their education and to achieve their goals. Best Practice - 2 Title of the Practice: Adoption of Villages (Kokkirapadu Vempadu) under Institutional Social Responsibility "If the village perishes India will perish too" "The future of India lies in its villages" ----- Mahatma Gandhi The village Adoption scheme provides an opportunity to understand the factors that are responsible for under development and understand problems and social dynamics that exist at the grass root level and assimilate the facilitating/catalyzing factors responsible for building sustainable and cohesive communities through inspiring, educating them to develop by utilizing multiple opportunities with special focus on disadvantaged sector. The aim of adoption of village or area is to give new ideas of development to the villagers which would improve their living conditions. 2. Objectives of the Practice: • Try to identify and solve the various problems of the village • To inform villagers about various government schemes and make awareness among them to apply for it. • To involve students undertake an enthusiastic and active role in facilitating the progress of society. • To develop the Kokkirapadu and Vempadu villages, Pedapadu mandal which is 10KM away from Eluru, Our NSS volunteers take an integrated manner. This would include economic development, infrastructure development and other aspects of human development i.e., education, health hygiene, sanitation, safe drinking water supply, livelihood etc., • To develop intellectual awareness and value of education among school children of the villages. • To create good relationship between college and adopted villagers. 3. Context: The college has led faculties and students from rural areas to stimulate their ideas and put them in the practice on experimental base. Students, faculties and non-teaching staff contribute to make the scheme successful as social duty. With the help of survey our college selected a villages to adopt and communicated with the senior citizens of villages. 4. Practice: The college participate in the various activities of the programs in Kokkirapadu and Vempadu works for the welfare and development of the villages. • The college with the help of NSS unit arranged a lecture on various government schemes. Faculty delivered speeches for the awareness of the villagers. • The staff and students have successfully conducted Eco - Friendly program, Health Educational program, program for school students, program for villages people, Social programs, knowledge sharing programs. • The committee framed by faculty and students participated various programs in the above said villages like.. i. Environment Enrichment and Conservation ii. Health, Family Welfare and Nutrition Program iii. Social Service Programs iv. Relief Rehabilitation work during Natural Calamities v. Education and Recreations 5. Evidence of Success: The impact of all above activities is remarkable. We found some notable changes in their lifestyle. Heal Hygiene conditions are improved. Economic state of the villages are found better. Literacy rate and awareness of health is improved. 6. Problems encountered and resources required: As we selected rural village, the problems we faced are less literacy rate, lake of awareness of Government schemes and facilities provided by local bodies and NGO's. Villagers above the age of 50 are more conservative and need more time for transformation as most of them are orthodox. We overcome this problems with help of the villagers and management.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<https://sircrreddycollege.ac.in/block.php?type=best%20practices&id=10>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

“Capacity Building can be defined as the ability of individuals and organizations or organizational units to perform functions effectively, efficiently and sustainably”. This basic terminology covers three important aspects: (i) capacity building as a continuing process or an ongoing activity (ii) the human resources and their empowerment are the most important aspect of capacity development (iii) the function of the organizations plays an important role, especially with implementing strategies for capacity development. This would result in good management and developing leadership at all levels. At the outset our college aims to carry out the capacity building of Individuals i.e., students, faculty and administrative staff. So we work at different levels: Individual level: Finding ways to support individuals which includes teachers, heads of institutions, quality coordinators, students and researchers as they face the demands of new developments in the delivery side of education. The Career Counseling and Placement Cell of the college helps the students become employable. CCPC conducts various workshops and training programmes to enhance their personality by motivating the students and helping them to get the jobs. Information regarding any job opportunity or acquiring higher education in reputed Institutes are regular circulated among the students on the WhatsApp group made by the concerned teacher in-charge of Career Counseling and Placement Cell. Reciprocating the action, the students also inform the result in the group if somebody gets placed or goes for higher studies or pass the competitive examination (NET/SET/GATE/MPSC/UPSC etc.) the in-charge teacher maintains the record. The Counselling Centre provides counselling services to the students in the form of personal and vocational guidance. Collaboration: We organize capacity building programmes both independently and in collaboration with Institutions, Universities, Government bodies and departments. Especially the college has a tie-up with APSSDC for govt. of AP and has been organising various training programmes for the students. We organize CBP in the following areas: Our aim is to strengthen Teachers, Education Administrators, Researchers, of the College. We extend our support through Mentoring, Training Programme, Workshop and Consultation in following areas: For Teachers and Heads of Institutions • Teacher Development • Teaching-Learning Pedagogy • Research Skill and Methodology • Curriculum Development • Institutional Management • Leadership Development • Best Practices Innovation • Quality Management • Accreditation Courses and Workshops for Research Scholars • Research Skill and Methodology

Provide the weblink of the institution

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8.Future Plans of Actions for Next Academic Year

FUTURE PLANS. 1. Introduction of new Programme at UG level 2. Introducing new Value-Added Courses 3. Organizing 7 Days Faculty Development Programme 4. Conducting Various Faculty Enrichment Programmes 5. Encouraging the faculty to apply for research projects 6. Better Research culture by encouraging young staff members to register for M.Phil/Ph.D. 7. Encouraging the faculty to publish research papers in UGC specified journals. 8. Implementation of Community Extension programme by adopting village to take up like Swacha Bharat, Health camps, Vanamohostav, Blood donation camp, Red Cross activities. 9. Observation of various International/National important days - International Yoga Day, World

Environment Day, Blood Donors Day, Statistics Day, College Foundation Day, Population Day, Vanamotsav, World Youth Day, Independence Day, International Literacy Day, Ozone Day, Hindi Diwas, World Tourism Day, NSS Day, College Alumni Day Mahatma Gandhi Lal Bahadur Shastri Jayanthi, National Integration Day, National Education Day, National Library week, NCC Day, Constitution Day, World AIDS Day, Human Rights Day, National Voters Day, Republic Day, National Science Day. 10. Organising International Conferences/Seminars 11. Updating the teaching learning process in line with the advancing IT technology. The College is now considering the use of software with advanced facility to prepare ICT lessons. This would enable to design online courses.